

# MARLDON PARISH COUNCIL

Minutes from the Parish Council meeting held on 8th October 2024 at 7pm  
Present; Cllrs Bailey (Arrived 7.10pm), Caddell, Clarke, Cooke, Cotton, Hore (Chair),  
Morris-Rabbitts, Roddy and Sharland District Cllr Penfold  
Clerk - Karen Gilbert, and 4 members of the Public

## **24/10/01 Apologies for Absence -**

Cllr Claridge (approved) and C Cllr Hawkins

## **24/10/02 Declarations of Interest**

Cllr Clarke - other registrable interest - Trustee TRAYE

Cllr Bailey - personal - in Planning 2906/HHO

Cllr Roddy - as Trustee - Marldon Land charity

Cllr Morris-Rabbitts - as Member of Cricket Club in item 7 - Grants

**24/10/03 Dispensation request** -A dispensation was requested by Cllr Hore to talk and vote in Planning application 2906/HHO - **GRANTED - APPROVED BY ALL**

## **24/10/04 - Approval of Minutes**

The minutes of the Full Council meetings held on 10th September 2024 were signed by the Chairman as a true record

A request was made for Councillors to present a summary of their reports for minuting purposes

## **STANDING ORDERS WERE SUSPENDED**

### **24/10/05 - Public participation**

No matters were raised

### **24/10/06 Councillor reports - District Cllr Penfold - Full report available from Clerk**

*On Friday 27th September, the Compton Working Group met in Compton to assess where all agencies are with sorting the flooding and sewage issues.*

### ***Actions going forward:***

*Grace Gladding SWW is to produce a timeline of the works necessary in Compton, and the order which each agency must complete their part in sorting the situation out.*

*SWW is to remind the residents of the SWW emergency number they need to contact if there is a situation in Compton.*

*SWW are also inform residents how to claim compensation from SWW if they have issues such as sewage in their property.*

*Caroline Voaden's office is to forward comprehensive minutes and an action plan following from the meeting.*

*I will follow this up Monday 7th October and then again November 1st.*

### **Questions to Southwest Water at the next Task and finish Group**

*On 17th October 1400hrs South Hams District council have a meeting with representatives from SW Water and Pennon. Please let me know if you have a question you would like me to ask on your behalf. The council asks that Parish Councils submits questions to their district councillors to be asked, alternatively if as an individual you have a question, if you submit it to SHDC a week before it will be read out for you, unless you wish to present it yourself.*

### **Second Homes Premium Tax**

*The second home premium will begin 1st April 2025. The Council voted to charge additional council tax of 100% on all second homes. The council will be sending out notification to those homes in the next few weeks.*

### **Locality Funds and Climate Change and Biodiversity Locality Fund**

*Please contact me if you have a village project you would like me to support.*

## **STANDING ORDERS WERE RE-INSTATED**

### **24/10/07 - To consider applications for grants from total £2900 in 24/25 Budget & agree payments**

The following grants were awarded - with cheques to be signed/posted in November 2024

1. WAM	£300
2. Mosaic Group	£300
3. TRAYE	£1000
4. Composting Group	£300
5. Bowls Club	£300
6. Cricket Club	£300
7. Apple Pie	£300
8. SCOUTS	£100

It was **NOTED** that one newly formed charity had applied but it was **AGREED** that the Clerk write to invite a further application next year when more information might be available

It was **NOTED** that Cllr Morris-Rabbitts abstained from voting

### **24/10/08 - Admin**

- a) To agree to accept Staffing Committee's recommendation to increase Clerk's salary to point 24 per Clerk's appraisal - backdated to June 2024 -

**APPROVED BY ALL**

The Clerk thanked them for this increase

### **b) To receive report on potential new website / hosting ( CLLR MORRIS - RABBITTS)**

Cllr Morris-Rabbitts had circulated a report previously

It was **AGREED** that the Council should look into all IT matters to find a way forward

It was **AGREED** that Cllrs Morris-Rabbitts and Cllr Sharland work on this to report back to Full Council

The Clerk asked for volunteers to work on the Asset register - Cllr Cadell with assistance from Cllr Roddy

The Clerk reminded the Council that the Budgetting process for 2025/2026 would commence in November 2024

### **24/09/09 - . To agree ( or otherwise ) to replace the Bus shelter on Marldon Cross Hill and to erect 2 no. new shelters near Five Lanes - the contribution from Marldon Parish Council being £8252.50**

The Clerk had been working with Devon County Transport in the provision of two new shelters and one replacement shelter .

It was **NOTED** that this project did not fit the criteria for the use of 106 monies

It was **NOTED** that the 3rd shelter would be **HALF PRICE IF ORDERED BY 31/10/24**

The sites had been authorised and the quotes included necessary groundworks

It was **RESOLVED** that the Parish Council contribution of £8252.50

**ACTION : CLERK TO ADVISE DCC TRANSPORT**

### **24/10/10 Clerk's report**

She advised she had

- Written a letter of thanks to the Clock Company for the excellent service received
- Spoken to Simon Birbeck re Garden of Rest
- Purchased a Promap licence for a map of the Garden of rest

### **24/10/11 - Cheques for payment - Approved -**

<b>8/10/24</b>	Karen Gilbert	1288	123.45	2.33	125.78	Expenses / promap/ stat
<b>8/10/24</b>	PKF Littlejohn LLP	1289	315.00	63.00	378.00	External audit fee
<b>8/10/24</b>	Birbeck landscapes	1290	1875.00		1875.00	Winter 23/24 works ( hedges)

**b) To NOTE the conclusion of Audit 2023/24 and confirm publication of Notice**

It was **NOTED** that the External Auditor had concluded the 2024 Audit - with no comments made . The Council thanked the Clerk for her work in achieving this  
The necessary notices had been posted on the Noticeboards and online

**b) To agree the projects to present for consideration (allocation of 106 monies ) and to consider the method of consultation within the Parish**

The Chairman advised that he and the Clerk - along with Cllr Penfold - had met with Alexis Huggins - SHDC 106 Officer to discuss the process and 2 potential Parish Council projects - namely a MUGA installation and works to the Garden of Rest

It was **NOTED** that consultation must be made with other organisations and also Parishioners

It was suggested that an evening Public consultation/ presentation be arranged in due course - the 2021 consultation ( to be found on the PC website ) could be used as part of this. It was **NOTED** that this was an opportunity to fulfil a large project

**ACTION ; CLERK TO APPROACH PARISH ORGANISATIONS**

Cllr Hore had obtained a quote for a MUGA to incorporate the existing 1/2 size basketball court - for illustrative purposes and took time to explain its construction and uses

**24/10/12 Councillor reports - Full reports available from Clerk**

**WAM** - It has been another busy month. We have strimmed and tidied the corner of Jubilee Meadow and planted some native fruit trees. More wildflower seeds have been sown. In the Memorial Garden work will continue throughout the winter months,

trimming and tidying where needed, we have primroses ready to plant and bulbs and seeds are being regularly added to create a long-lasting display.

**MEG** - FP18 around the Christmas Tree Farm was given a good mow and cut- back. A request was sent to the Farm Manager (Adam) with regards to cutting back some of the Christmas trees which are now spreading branches through the fence and across the footpath, as yet there has been no response.

Considerable time was spent working on the drainage of FP13 to try and alleviate the flooding across the Compton Road during heavy rain – trenches have been dug leading into the Village pond area to divert the water from field run-off.

**COMPTON** - As our District Councillor has reported, a meeting was held with the Compton Working Party a couple of weeks ago to discuss any progress made on the flooding issues experience in the Village. This was attended by all the top brass (and me!). Our last meeting was six months ago and South West Water are still carrying out tests which seemingly take a long time, so any remedial work does not look likely to be started before March 2025.

A request was also put to the Devon County Highways Engineer in attendance to plough cut the road sides through Compton which would make it the road a few feet wider.

The recent storm brought down a large branch which blocked FP1, the landowner contacted me for advice and the footpath was roped off and signage put up – the tree involved was on his land so he arranged to have any clearance work needed safely carried out.

**POLICE ADVOCATE** - As yet there has not been an Advocate meeting with our new Inspector, Mark Stevens, so there is nothing of note to report.

**TRAYE** - On 13/09/24 we had our first session back after the summer holidays. We had 40 young people attend, 39 from the village and 1 from outside of the village. As we are now getting 40+ young people turning up to the session, we are now back to needing 4 x youth workers and 1 volunteer - this is due to recommended staff to young people ratios which are 1:10 in youth work. At this session we re-visited the Ground Rules of the group and played an emotional literacy game called Skittles. Young people also played games outdoors and did arts and crafts, decorating fabric bags.

There were no safeguarding issues at this session. Cost of resources and food - £39.50

On 27/09/24 we had 46 young people attend Marldon Youth Club and 2 new young people joined. All young people were from Marldon. We had 4 youth workers delivering the session + 1 volunteer.

At this session we discussed the new Food for Thought project and asked young people what meals they would like to cook from scratch - young people would like to try making sushi and other Japanese foods. Young people enjoyed lots of arts and crafts at this session including clay modelling, slime making and learning how to do origami. They also enjoyed outdoor games and football on the field.

At this session one young person needed first aid from a Lead Youth Worker after getting a nose bleed. Relevant procedures were followed and the incident was logged in our first aid book.

Cost of resources and food - £35.80

Our next session will take place on 11/10/24 and this will be when we start our Food for Thought Project. We will be discussing where food comes from, cooking meals from scratch and seeing if we can taste the difference between organic and supermarket bought foods. Young people are very excited about this up and coming project.

An important note to make about Marldon Youth Club is that it is continuing to grow. We have had 10 new young people join since summer and we are now looking into hiring out the community room as well at the hall to give us more space, particularly with the winter months coming up. Our thoughts are that the Community Room will be a quieter area where young people focus on arts and crafts and the hall will be used for our more active young people who like to play games. We will be going along to the next Marldon Village Hall Committee group to discuss this further.

### **DEFIBRILLATORS / BLEED KITS - CLLR RODDY**

The third stage of the project is going to be completed on Wednesday 16th October when the new defibrillator box and bleed control kit cabinet will be installed at the Village Hall.

This will be replace the current equipment which has an unsecured and unheated defibrillator box and no bleed kit.

Negotiations are continuing with The National Trust for the site in Compton having received initial proposals from them {Copy of email below} which we will discuss at Council.

We are actively inviting alternative offers of a site in Compton as a possible alternative.

I have completed the monthly visual inspections of the sites so far, but we will need to establish a monthly rota at Council as we go forward.

I will set up an inspection check list and folder that can be allocated at Council to a Councillor on a monthly basis, it is not an onerous task and in fact is quite a pleasant walk.

I will provide guidance on what the visual inspection involves and the recording sheet once this is introduced.

I have been informed that the defibrillator at Cut of Class, Marldon Cross Hill was used by a member of public on Thursday 3rd October, unfortunately I believe the casualty later passed away, but I have not got further details at time of writing.

This illustrates how important it is to have this equipment available in the village.

It was **NOTED** that as the defibs and Bleed kits had been given to the Parish Council , suitable allowance should be made for pads / leads etc when setting the 25/26 budget

### **24/10/13 - Open Spaces**

#### **a) To receive an update on the land earmarked for Garden of Rest**

Cllr Cotton confirmed that the grass had been improved through the fortnightly mowing by Simon Birbeck - who was also in the process of quoting for a replacement gate .

The fence had been pulled down and a tree donated by Cllr Sharland had been planted

It was **NOTED** that the Marldon Lands Charity had kindly agreed to pay for a a Gazebo within the Garden of Rest - a quote from Phil Cotton had been accepted by the charity

The Parish Council approved of the design.

It was **NOTED** that the Marldon Lands Charity would deposit funds to the Parish Council for £5000 to be earmarked for use for works within the Garden

The Clerk provided some prints of the plot to assist in design of the site

The Mosaic Group had kindly offered to make the Parish Council a sign for the Garden - a payment for the sum of £500 was **AGREED** towards costs

It was **AGREED** that a working party be set up to facilitate the work required to set up this facility comprising Julie Hore / Cllrs Cotton , Hore , Caddell and Sharland / Simon Birbeck and Land Charity Members - with an invitation extended to the PCC when progress had been made

#### **b) To set the allotment rental rate for 24/25**

It was **AGREED** that the allotment rent per annum be increased from £35 to £40

## 24/10/14 Playground

a) To receive a report on the Playground /Fitness and note any works to date - **NOTED**

## 24/10/15 HIGHWAYS -

It was **NOTED** that the grant monies of £1000 towards the VAS project had been received - The Parish Council thanked Cllr Hawkins for the payment of this grant

It was reported that the Clerk had approached both Dartmouth and Kingsbridge Town Councils who were also either sourcing / using mobile VAS

### A) **To receive a report on the Mobile VAS together with quotes**

Cllr Cooke had presented a report just prior to the meeting which included quotes

He further commented that after research , he considered that fixed signage would be preferable

The Clerk reminded him that the spec approved by DCC Highways was for mobile signs

After further discussion - where Councillors also expressed preference for fixed signs , it was

**AGREED** that the Clerk seek confirmation from Highways and that Cllr Cooke meanwhile seeks quotes for mobile equipment

**ACTION :CLERK TO CONTACT HIGHWAYS TO ASK IF FIXED SIGNS WERE POSSIBLE**

**ACTION ; CLLR COOKE TO SEEK QUOTES FOR MOBILE EQUIPMENT**

## 24/10/16- Planning -

<a href="#"><u>2095/24/ FUL</u></a>	Development Site At Sx 865 626, Westerland Lane, Marldon	Erection of two houses with associated access & landscaping  <b>APPLICATION WITHDRAWN</b>
<a href="#"><u>3160/24/ TPO</u></a>	Street Record Moorview Crescent Marldon	T8: Sycamore – over extended branch at 9m on NE side, reduce by 2m. Risk of falling. T9: Ash - tip reduce subsiding branch at 10m over road by 3m and remove major hazardous deadwood. Risk of branch falling. T10: Ash - reduce subsiding stem at 9m above road on SE aspect by 3m. Risk of falling. G1: Field Maple - remove branch overhanging lawn, risk of falling. Sever Ivy on adjacent Hawthorn. T12: Ash - reduce SE stem at 7m AGL by 3.5m. Reduce height of remaining tree by 3m. To reduce excess weight and risk of failure. T13: Oak - Cut back adjacent non TPO Goat Willow. G6: Ash - remove deadwood in canopy on SW side. <b>NO OBJECTION</b>
<a href="#"><u>2906/24/ HHO</u></a>	1 Parkfield Close Marldon TQ3 1PF	Householder application for rear two storey extension & internal alterations  <b>NO OBJECTION</b>
<a href="#"><u>3019/24/ VPO</u></a>	4 & 5 Tor Hill Terrace Ipplepen Road Marldon TQ3 1DE	Application for modification of section 106 Agreement completed pursuant to application 3951/17/FUL  <b>NOTED</b>

**24/10/17- DATE OF NEXT MEETING. 12th November. 2024 at 7pm - Marldon Village Hall**

**The Chairman thanked everyone for attending**

**There being no further business , the Meeting was CLOSED. at 8.35 pm**

