

MARLDON PARISH COUNCIL

Minutes from the Parish Council meeting held on 12th May 2026 at 7.00pm
Present; Cllrs ,Bailey , Caddell , Clarke ,Cooke , Cotton , Hellier , Hore (Chair) and Roddy
County Councillor Rake (left 7.20pm)
Clerk - Karen Gilbert, and 4 members of the Public

26/05/01 - Election of Chair / Vice Chair

Cllr Cotton proposed Cllr Hore - seconded by Cllr Caddell

A Vote was taken - all in agreement

Cllr Hore was elected as Chair and signed the acceptance of Office

A further vote took place for Vice - chair. **Cllr Caddell to act as Vice Chair**

Cllr Hore and Caddell thanked the Councillors for their support

The Chair advised the meeting of the resignation of both Adam Claridge and Nick Morris-Rabbitts - due to work and family commitments

Marldon Parish Council wished to record its thanks for the help and support both had given over the past 3 years

26/05/01a Apologies for Absence - Dist Cllr Penfold

26/05/02 Declarations of Interest Cllr Clarke - as Trustee TRAYE

26/05/03 Dispensation request - None

26/04/04 - Approval of Minutes

The minutes of the Full Council meeting held on 14th April 2026 were **APPROVED** by all and signed by the Chairman as a true record

STANDING ORDERS WERE SUSPENDED

26/04/05 - Public participation

A member of the Public requested clarification on the condition of the metal objects recently received from Kingswear Parish Council - noting that there had been no reference to this acquisition in the April minutes . His concerns had been raised as the Kingswear Minutes had referred to these as "scrap metal "

The Chairman reassured the meeting , that these were hanging basket brackets/poles - intended for use in the Parish Car park - once the Parish Council had taken on the lease

ACTION ; CLERK TO CONTACT KINGSWEAR FOR AMENDMENT TO THEIR 04/26 MINUTES

26/04/06 Councillor reports

County Cllr Rake - Cllr Rake firstly apologised for not attending the Annual Parish Meeting in April He advised that Devon County had finished the Financial year with a £10million underspend - thanks not only to the Councillors' efforts to cut expenditure but also the hard work of the County Staff . This would be directed toward the Highways / Libraries and children's services - with some kept towards reserves

He also advised that Devon County was setting up a Scrutiny Committee to oversee the LGR arrangements & continued to promote the Broadband voucher scheme (more info end of May 26)

District Cllr Penfold - REPORT CIRCULATED / NOTED - Copy available from clerk

SHDC Enforcement Meeting

I have a meeting with the Enforcement Team on Wednesday 27th May regarding on going enforcement cases in Marldon and Littlehemspton ward so if there are any concerns you wish me to raise, please let me know before then.

SHDC Dementia Friendly Council

The District Council voted for a 2019 Motion stating we would work towards becoming a Dementia Friendly Council. Since then, there have been quarterly South Hams Dementia Forums held in the Council Chamber involving those in Dementia Care or allied work, and representatives from the Parishes. Councillor Victor Abbot hopes to attend one parish in our ward to present what each Parish might practically do, addressing:

- . A simple self-learning session;
- . Signage for their hall and for the village;
- . Motion to Council;
- . The Herbert Protocol.

STANDING ORDERS WERE RE-INSTATED

26/05/07 Village car park

The Clerk asked that these should be considered carefully as the lease extends for 25 years - All documents had been circulated in advance

a) To consider Terms of Reference as supplied by National Trust

It was felt that the car park was an essential Village asset . All Councillors confirmed they had read through the document,

It was **RESOLVED** that the Chairman / Clerk proceed with the process - subject to 26/05/07b below

b) To consider the advice given by SHDC Business Rates Dept

The Clerk explained as part of the due diligence and after noting that this car park did not appear on the list of Rateable properties issue by the Valuation Office , she had contacted South Ham Business Rates to double check

She had been subsequently advised that any car park (even free) should be assessed for Business Rates . Once done , the Council could apply for Small Business relief . The Officer confirmed she would start the process

It should be **NOTED** that South Hams did not appear to have ever paid any Rates on this land and that the Officer was unable to estimate the length of time these processes might take or the potential cost of the Rates (if payable)

It was **NOTED** that the Valuation Office was now run by HMRC

The Councillors confirmed that they understood that this was an unknown cost at this stage . Debate took place - it was unanimously **AGREED** that the Parish would not wish to delay the process - especially as it could take considerable time

Internet research also showed that the land might not be subject to Business rates

It was **RESOLVED** that the Chairman / Clerk proceed with the process

c) To consider the potential Legal costs via estimates received and if appropriate , select a preferred provider. It was **AGREED that we obtain Legal advice as to the content of the lease and also the registration of the Lease with the Land Registry**

The Clerk had received two estimates out of three requests . Both quoted roughly the same costs .

It was **RESOLVED** that the estimate from Windeatts be accepted

estimate the fee to be in the region of £1,250-1500 plus VAT and disbursements for reviewing the landlord's registered title; reporting and advising on the lease; negotiating, completing and registering the lease at the Land Registry, provided that the negotiations didn't become protracted.

26/03/08 - Planning

<u>0943/26/ARC</u>	Land At Sx 856 650, Windthorne Farm, Compton, Marlton	Application for approval of details reserved by condition 8 (Sustainable Drainage Option) of planning consent 1773/25/FUL. NOTED
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<u>1204/26/FUL</u>	Land At Sx 865 636, West Lane, Marlton, TQ3 1SL	Demolition of existing agricultural buildings, construction of 3no. new dwellings and associated works	Within Consultation Period
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This application had appeared online on the day of the meeting and would be considered in June 2026 . The Clerk asked the Councillors to study the online documents carefully

26/05/09 - Admin

a) To consider granting the Apple Pie Fair Committee permission to use Jubilee Meadow for the fair, as well as the gate end of Tor Field for stall holder parking. Tor field will be marshalled by the Lions club as usual and the gate will be locked between 11.30am and 4.45pm. - **PERMISSION GRANTED**

b) To confirm meeting dates , times and venues for 2026/ 2027
12/5/26 9/6 14/7 8/9 13/10 10/11 12/1/27 9/2. 9/3. 13/4 - **CONFIRMED**

c). To consider setting up a Burial Board - Cllrs Hore , Cotton , Caddell & Julie Hore

d) To confirm individual responsibility for following + any additional roles

a) Snow warden	Cllrs Cooke / Roddy
b) Personnel matters	Cllrs Clarke and Bailey
c) Parish Paths	Cllr Hore
d) Emergency planning	Cllrs Cooke / Roddy and Hellier
e) Trees	Cllr Hore
f) Noticeboards	Cllr Caddell
g) Playground	Cllr Cotton
h) Website	Cllr Hore
l) Open spaces	Cllr Hore
j) Allotments	Cllr Hellier
k) Churchyard	Cllr Cotton
l) Benches	Cllr Caddell
m) Social media	Cllr Hore
n) Defib/bleed kit checks	Cllr Roddy
o) Highways/speed	Cllrs Cooke / Roddy
p) Leases / Deeds	Cllr Caddell

To agree to re-adopt following documents / procedures & Policies **ALL RE - ADOPTED**

- a) Standing Orders
- b) Financial regulations
- c) Complaints Policy
- d) Public participation Policy
- e) Privacy Policy
- f) Data Protection Policy

- g) Document retention Policy
- h) Asset Register Policy
- i) Internal Control Statement
- j) Risk Assessment Open Spaces
- k) Co-option Policy
- l) IT Policy

- To agree representatives to outside bodies
- a) TRAYE Cllr Clarke / Bailey
 - b) Village Hall Cllr Cooke
 - c) Composting group Cllr Hore
 - d) MEG Cllr Hore

e). To agree to continue to receive agendas by email - **ALL IN AGREEMENT**
 The Clerk agreed to send details of new Councillor training to Cllr Hellier

26/05/10 -Village projects

a) Use of ex-BT Box - progress to date

The Library has been well received and used and is pretty full at the moment. The light is working fine. I have removed some items such as ladies tights that were left. The notice in there is fine and I and Simon check it generally daily and tidy if required. The floor so far has been kept clear. One issue is that there is a pane of glass where the inside frame has fallen away. We have checked and the glass is still secure but this will need to be addressed.

There are a good number of jigsaw puzzles as well. They are located on the wide shelf and are secure.

b) MUGA - Progress had been made and Members of the Parish Council were due to meet with the Contractor together with Officers and Ward Councillor from South Hams to consider the snagging

c) Burial Ground

l) To note the need for a dedicated Gravedigger and approve such - **BOTH AGREED**

ii) To amend the Rules & Regulations re Dedicated gravedigger - **Delegated to Chair / Clerk**

26/05/11 - Clerk's report

The Clerk advised that the Council had received a request from a Parishioner in Compton to place a children's library at the end of Widdicombe Lane in Compton She had consulted Highways and received negative feedback . The Councillors confirmed that they would not like to see anything in the Road

ACTION : CLERK TO SUGGEST ALTERNATIVE LOCATION BE CONSIDERED

The Clerk also confirmed she had still not been able to load the new email account onto her computer - she had contacted Vision ICT for advice

26/05/12 - Finance

12/5/26	CAROL RETALLICK	1446	175.00		175.00	INTERNAL AUDIT
12/5/26	SIMON CADDELL	1447	60.40		60.40	STRIMMER - MEG
12/5/26	KAREN GILBERT	1448	103.05	3.83	106.88	CLERK EXP / AUD/ STATIONERY
12/5/26	JULIE HORE	1449	66.49		66.49	EXP FOR APM
12/5/26	KAREN GILBERT - REIMBURSE	1450	243.76		243.76	EMP NI PAID FOR 04/26
12/5/26	HMRC	1451	243.76		243.76	EMP FOR 05/26
12/5/26	DEREK HORE	1452	68.40		68.40	PADLOCK/PAINT
12/5/26	KAREN GILBERT - REIMBURSE	1453	348.61	69.72	418.33	SCANSNAP SCANNER
12/5/26	DEREK HORE	1454	865.00	173.00	1038.00	MEG STRIMMERS - EX DCC P3

a) Cheques for payment -

APPROVED - ALL IN AGREEMENT

The council **AGREED** that Derek was permitted to sign his own cheques as the Bank had not progressed the addition of signatories

It was **NOTED** - that the P3 Grant (inc 2 x Strimmers) had been confirmed

b) To note the Internal Auditor's Report and recommendations - **NOTED**

c) To consider & approve Parish Council Accounts y/e 31/3/26

The Clerk presented the Accounts for Marldon Parish Council for the year ending 31/3/26 explaining, in detail , each area of income and expenditure

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE ACCOUNTS AS ADOPTED .

d) To consider/ agree Annual statement of Governance y/e 31/3/26

The Clerk read out the statement of Governance in full and explained each point

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE GOVERNANCE STATEMENT

e) To consider & approve Statements on Annual return y/e 31/3/26

The Clerk presented the Annual Return - previously circulated

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE RETURN

The Chairman thanked the Clerk for dealing with the Audit in a thorough and timely manner

26/05/13 - Councillor reports

a) **MEG.** - MEG co-ordinator Robin has been in hospital for a large part of April, but MEG volunteers were able to continue working with tasks that he left them.

The easterly boundary marker was refitted in place and FP 13 was cut back.

Trees in Peters Field had ivy growth removed from their trunks and the Oak Tree in the middle of Peters Crescent was tidied up. FP 18 was cut and strimmed for the first time this year and finally the centre path in Tor Field was strimmed.

MEG took possession of a new battery strimmer courtesy of the Parish Council but we are still awaiting to hear back from Devon County regarding the purchase order for our two new petrol strimmers.

b) **Compton** - Once again there is nothing new to report from Compton with no update having been received from South West Water or MP Caroline Voaden.

c) **Police Advocate** - 23/4/26 No issues were raised that were specific to our Parish at this meeting. Overall in South Hams we were informed that there has been a 50% reduction in reports of Anti-Social Behaviour since last year which is of course very positive. Crime overall was lower than last month but increased by 10% compared with last year in the South Hams. The next on-line meeting is at 12 noon on 22 May 2026

d) **TRAYE** - Marldon Youth Club – Marldon Youth Club - 24/04/26 - Attendance: 50 young people (48 from Marldon, 2 from surrounding areas). Staffing: 4 youth workers, 1 volunteer and 2 young volunteers.

Youth workers took young people up to the park to make the most of the local amenities.

Young people also took part in the Wellbeing in Action project.

Marldon Youth Club - 08/05/26. Attendance: 47 young people (45 from Marldon, 2 from surrounding areas). Staffing: 4 youth workers, 1 volunteer and 2 young volunteers.

Young people enjoyed playing outdoor games on the green. They also took part in candle making and crafts. We also did some work around friendship and healthy relationships.

Our next session will take place on: 22/05/26

May Half Term Activities offered to Marldon young people: 26/05/26 - St Mary's Film making workshop. 26/05/26 - Young women's Non Contact Boxing session (Evening time). 28/05/26 - Woodlands Leisure Park

e) Defibs/ bleed kits Cllr Roddy completed inspections of the defibs, and the blood pack cases at Ye Old Smokey, Cut of Class and Compton on Friday 8th May 2026. I am pleased to report that all the equipment was in order. I have updated the online monitoring site that all defibs are online and available.

f) - VAS signs. Cllr Cooke had circulated the latest readings which highlighted that the majority of the vehicles were travelling at suitable speed

26/05/14- Open Spaces - The allotments were now under the responsibility of Cllr Hellier Who would monitor their condition and report back as necessary

26/05/15 Playground and Fitness equipment Cllr Cotton gave a brief report stating that the the park remained very well used . Various identified issues would be addressed in due course

26/04/16 HIGHWAYS -Cllr Cotton commented that the tarmac footpath to Tor Field from Church Hill required patching / surfacing and that the Highway signs required collection from Sunbelt

Cllr Cooke commented that the REPORT IT webpage of Devon Highways appears to work well as streetlights reported as not working - were mended within days

<https://www.devon.gov.uk/roads-and-transport/report-a-problem>

26/05/17 - It was **RESOLVED** that the press and Public be excluded from the Meeting to allow discussion of Contractual matters .

26/05/18- DATE OF NEXT MEETING. 19th June 2026 at 7pm

There being no further business , part 1 of the Meeting was CLOSED. at. 8.40pm

It was **RESOLVED** that the Contract for the Clerk/RFO includes the role of Burial Clerk at 2 hours per week

Any hours worked in this role until 1st June to be charged as overtime .

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Part two of the meeting was **CLOSED** at 9pm

