

MARLDON PARISH COUNCIL

Minutes from the meeting of the **Personnel Committee** of Marldon Parish Council held on 13th October 2026 in the Committee Room of the Village Hall , Marldon at 6.15 pm

Present - Cllr Caddell , Clark and Litster
Clerk Karen Gilbert No Members of the public

26/10/01p. To elect a Chairman

Cllr Caddell was asked to act as Chairman

26/10/02p To receive and approve apologies for absence. Cllr Hore

26/10/03p Declaration of Interests - NONE

26/10/04p To approve any dispensation requests.

26/10/05p Exclusion of Press and Public

The Committee **RESOLVED** that in accordance with Paragraph 1 (2) of The Public Bodies. (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the agenda item 6 to 8 owing to the confidential nature of the business to be transacted

26/10/06p To carry out Clerks appraisal and Council review

Clerk

The Clerk commented that the Parish Council was working well with meetings focused and projects being completed . She advised that she thought the the Council was well positioned to face the Parish Council elections in May 2027

The Clerk requested that , in general , she would appreciate speedier response to emails - adding that those requiring immediate attention would bear the word URGENT in the title bar.

It was also hoped that various jobs would be spread more evenly amongst Councillors in the next term - in association with the Chair at the time

Councillors

It was agreed that the Councillors realise and appreciate that the Clerk often works beyond her hours . They felt that the Council was well run and achieving the desired goals

26/10/07p - To review the Clerk's workload and the Clerk's hours / hourly rate of pay and if required , form recommendation to be considered at Full Council

The Clerk advised that she was happy with the paid hours - adding that she preferred to work until the work is completed . She appreciated the help from the Chair and Councillors in matters requiring physical presence in the Parish

It was proposed that the Clerk be awarded one point on the salary scale from 25 to 26 - to be ratified at the next Full Council meeting

26/10/08p To receive an update on the Clerk's pension arrangements

The Pension arrangements were in hand - with Councillor Caddell seeking further advice on how to complete the process

There being no further business , the meeting was CLOSED at 6.50pm